

Grand Rapids Public Schools (GRPS)

Jefferson Elementary School

Re-Roofing Projects

1. RECEIPT OF BIDS

GRPS, the Owner, will receive sealed Bids for roofing work on one school facility at the GRPS Administration Building located at 1331 Franklin Street SE, Grand Rapids, Michigan 49556, ATTN: Mr. Ken Vandembout until Tuesday, July 9, 2008 at 2:00 PM local time. No bids will be received after that time. Bids will be publicly opened and read aloud at that time and place.

2. SCOPE OF PROJECT

The Project consists of furnishing all labor and supplies for one reroofing project.

3. EXAMINATION OF DOCUMENTS

Bidding Documents may be examined at the following locations after Monday, June 23, 2008 10:00, AM, local time.

Jeffrey Parker Architects, 855 28th Street SE, Grand Rapids, MI 49508

Bidding Documents were prepared at Jeffrey Parker Architects' office. Bidders should direct correspondence to that office.

4. OBTAINING BIDDING DOCUMENTS

Bidding Documents may be obtained at the office of Jeffrey Parker Architects, Grand Rapids, Michigan.

5. BID SECURITY

Bid security in the amount, form and subject to the conditions provided in the Instructions to the Bidders must be submitted with each Bid.

6. FAMILIAL STATEMENT

As required by State Law (P.A. 232 of 2004), all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner and/or any employee of the Bidder, and any member of the Grand Rapids Public School Board or the Superintendent of the District. The Board shall not accept a bid that does not include this sworn and notarized disclosure statement.

7. WITHDRAWAL OF BIDS

Bids may not be withdrawn for a period of 60 days after the actual date of opening thereof. This time period may be extended by mutual agreement of the Owner and any Bidder or Bidders.

8. RIGHT TO REJECT BIDS

The Owner reserves the right to waive any irregularities and to reject any and all Bids.

9. PREBID CONFERENCE

A optional prebid conference will be held on Wednesday, July 2, 2008 at 10:00 AM local time at the GRPS service building at 900 Union NE, Grand Rapids, MI 49503.